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# **Get Involved**

# **Stay Involved**

**Be an integral part of the Historical Society by offering your time and talent to one of our many committees.**

**New to the Society? Joining a committee is a great way to meet people, find out more about the community and more about Northborough's history.**

## **Board of Directors**

The Board of Directors is responsible for conducting the routine business of the Society. The Board exercises its powers through the standing committees, and through special committees which may be appointed from time to time by the Board.

The Board meets **monthly (usually the second Tuesday at 7:30 p.m.)**, September through May, and consists of six elected Directors, Chairperson of the Museum Trustees, Property Committee Chairperson, the President, Vice-President, Recording Secretary, Membership Secretary, and Treasurer.

Three directors are elected each year to serve for **two years**.

## **Museum Trustees**

The Museum Trustees are responsible for the policies governing maintenance and use of the collections, and for the care, use and maintenance of the Museum. They also recruit members to act as Museum hosts on the days that it is open to the public.

The Trustees meet **monthly**, and the group consists of six elected members.

Two Trustees are elected each year for a term of **three years**.

## **Hospitality Committee**

The Hospitality Committee is responsible for recruiting hosts to provide refreshments at regular Member meetings.

The Hospitality Committee has three members.

One new member is elected each year to serve a **three-year term**.

## **Program Committee**

The Program Committee, in cooperation with the Historian, arranges the programs for monthly meetings for the coming year. The finalized program schedule is given to the Newsletter Editor in time for printing and mailing to members prior to the September meeting.

The Program Committee has at least three members but not more than five.

One new member is elected each year to serve a **three-year term**.

## **The Property Committee**

The Property Committee is responsible for overseeing the use and maintenance of the society buildings and grounds, subject to the approval of the Board of Directors and/or the Museum Trustees.

The Property Committee meets at least **four times a year**, and consists of three to five members.

One member is elected each year to serve for **three years**.

## **Legislative Committee**

The Legislative Committee is responsible for reviewing the Society by-laws each year and making any necessary recommendations to the Board of Directors. The Committee also acts as the interpretive and advisory authority on all questions concerning the by-laws.

The Legislative Committee has three members.

One new member is elected each year to serve a **three-year term**.

## **Publicity Committee**

The Publicity Committee is responsible for publicizing all activities of the Society, including regular meetings.

The Publicity Committee has three members.

One new member is elected each year to serve a **three-year term**.

## **Ways & Means Committee**

The Ways & Means Committee is responsible for raising funds for the support of the Society and its projects.

The Ways & Means Committee has three members.

One new member is elected each year to serve a **three-year term**.

## **Kitchen Committee**

The Kitchen Committee is responsible for ensuring that the kitchen is kept in a clean and sanitary condition, and that it is stocked with necessary equipment and supplies.

The Kitchen Committee consists of three members.

One new member is elected each year to serve a **three-year term**.

## **Nominating Committee**

The Nominating Committee is responsible for preparing a slate of candidates for board and committee vacancies as laid down in the Society by-laws. This slate shall be presented to the Society members one month before the Annual Meeting

This is a three member committee, two of whom are elected each year for a one year term.

The third member is the immediate past-president.

The elected members are not eligible for immediate reelection